

Date : _____

To:
The Secretary,
The Accountant General's Office Employees' Co-Operative Bank Limited,
Bangalore – 560001.

Madam,

Subject: - Surrender of Cheque Book / Leafs

Referring to the subject mentioned above, I hold a Savings Bank Account / Current Account Bearing No. _____ in your esteemed Bank. I would like to surrender the below mentioned cheque leaves / book, the same may be made note of in your records.

Details of Surrendering Cheque Book / Leafs

Kindly do the needful and oblige,

Thanking you,

Yours faithfully,

Signature _____

Name _____