

Date : _____

To:
The Secretary,
The Accountant General's Office Employees' Co-Operative Bank Limited,
Bangalore – 560001.

Madam,

Subject: - Stop Payment of Cheque

Referring to the subject mentioned above, I had issued below mentioned cheques for payment, due to personal reason I would like to issue stop payment instruction for non-payment of amounts against these cheques I request your goodself to kind make a note of the same in your official records and not to make payment against submission of the mentioned cheques.

Cheque Details

Sl. No	Cheque No.	Cheque Date	Issued to	Cheque Amount
1.				
2.				
3.				
4.				
5.				

Kindly do the needful and oblige,

Thanking you,

Yours faithfully,

Signature _____

Name _____

Enclosure

1. Photocopy of the Police Complaint